

**Government of Andhra Pradesh
Commissionerate of Collegiate Education**

Academic & Administrative Audit (AAA) – 2024-2025

FORMAT – I (COLLEGE PROFILE)

PART- A

1. Name of the College and Address: GDC Narsipatnam
Chintapalli Road
Narsipatnam, Anakapalli Dist.
Andhra Pradesh, PIN: 531116

URL of Website: <http://gdcnarsipatnam.edu.in/>

E- Mail: narsipatnam1.jkc@gmail.com

Phone number : 9440306372

2. Vision & Mission :

Vision:

To make the student physically, mentally and ethically healthy and to provide the student skills to acquire job in the present job market.

Mission:

- To introduce new courses to meet the needs of the society.
- To empower faculty members with high qualifications along with research activity to address the needs of the students according to the new trends and developments.
- To provide infrastructure facilities like more number of class rooms, well equipped laboratories, e-class rooms for the introduction of new courses, using modern technologies.
- To impart essential latest computer knowledge and to promote ICT facilities to students to meet the challenges in real life.
- To encourage students to participate in the sports and games for their all round development.
- To organize programmes to enhance employability of students through JKC and other Certificate Courses.
- To initiate students into various service-oriented programmes by organizing special camps through our college N.S.S units.
- To offer services to the students academically and administratively in a transparent, fast and fair manner.

- 3. Name of the Principal:** Dr.S.Raju
Email: narsipatnam1.jkc@gmail.com
mobile Number:
- 4. Name of the Vice-Principal:** Sri. N S Krishna
Email:
mobile Number: 9492346908
- 5. Name of the IQAC Coordinator:**
email: rp90397@gmail.com
mobile Number: 9177961455
- 6. * Name of the Academic Coordinator (for Autonomous Colleges),
email, and mobile Number:** NA
- 7. Year of Establishment:** 1984
- 8. UGC 2(f) and 12 B status (certificates to be verified):** We have UGC
2(f) & 12 B
- 9. Autonomous status – Yes/No:** No
- 10. RUSA status:**
- 11. College land and Plan details /documents :** 5 Acres
- 12. Affiliation status:** Permanent / temporary (certificates to be
verified): Temporary
- 13. AISHE Status – Document**
- 14. NAAC Status - Accredited**
 - a) Previous NAAC Cycle date and Month -** March 30, 2023
 - b) Date of Expiry -** March 29, 2028
 - c) Previous Grade and CGPA (certificates to be verified) – ‘B’ at**
2.34 CGPA

15. Status of peer team recommendations:

S. No	Recommendations made	Recommendations fulfilled/ To be fulfilled
1.	An attempt should be made to start more market-oriented and industry-based career, job and skill-oriented Certificate Programs on a priority basis.	To be fulfilled
2.	All programs and activities in the college must be 'outcome-oriented'.	Fulfilled
3.	A robust incubation centre is required to encourage students to develop entrepreneurial orientation to establish Start-Ups.	To be fulfilled
4.	Entrepreneurial Boot Camps, Meetings of Angel Investors, opportunities for Business Mentoring, and Business Idea germination must be periodically provided.	To be fulfilled
5.	College should also start using MOOCs as made available by the UGC.	Fulfilled
6.	Improvement in transport facility to college	Fulfilled
7.	Increase Research standards by promoting more researches and acquiring projects/grants from different funding agencies	To be fulfilled
8.	Increase Research standards by promoting more researches and acquiring projects/grants from different funding agencies.	To be fulfilled
9.	Career counseling and Placement Cell needs to be further strengthened with a frequent interface with industry/ Institute-industry collaboration.	Fulfilled
10.	Focus on enhancement of facilities for providing coaching to students for competitive examination.	Fulfilled
11.	Strengthen ICT enabled facilities and e-resources and improving infrastructural facilities in almost of the departments.	Fulfilled

12.	Since the College has inadequate funds, the corporate houses may be approached and requested to provide financial assistance to the college under CSR.	To be fulfilled
13.	NCC should be introduced in the College.	To be fulfilled
14.	PG Programmes in all the subjects as per the demand of the students.	Fulfilled

Action taken report to be attached

16. Previous Recommendations of Academic Audit of the CCE

No. of suggestions made	No of suggestions implemented
Add on courses for imparting employability skills need to be introduced	Implemented
Extension and outreach activities need to be increased	Implemented
MOOCs courses need to be implemented for faculty and students	To be implemented
Augmentation of ICT facilities	Implemented
Blended mode of teaching should be prioritised	Implemented
Field trips should be taken up by departments	Implemented
Encouraging faculty members towards research activities	Partially Implemented
IQAC needs to be strengthened	Implemented

Action taken report to be attached

17. **NIRF Rank (if any):** NA **Year:** 2023-24

18. **Green Audit Report by Government Agency:** NA **Year:** NA

19. **Awards & Achievements for the institution during the current Academic Year with details:** NIL

PART-B

1. No. of Programmes Offered by the College

Year	2023-24	List of Programmes	2024-25	List of Programmes
Number of Programmes	6	1) B.A Honours (Political Science) 2) B.Com. Honours (Computer Applications) 3) B.Sc. Honours (Physics) 4) B.Sc. Honours (Chemistry) 5) B.Sc. Honours (Computer Science) 6) B.Sc. Honours (Botany)	7	1) B.A Honours (Political Science) 2) B.A Honours (History) 2) B.Com. Honours (Computer Applications) 3) B.Sc. Honours (Physics) 4) B.Sc. Honours (Chemistry) 5) B.Sc. Honours (Computer Science) 6) B.Sc. Honours (Botany)

2. No of Value Added Courses introduced (last two years)

Year	2023-24	List of Courses	2024-25	List of Courses
Value Added courses	2	1) Functional English 2) MS Office	4	1) Functional English 2) MS Office 3) Mobile Phone Technology 4) Web Designing

3. Details of teaching faculty

No of posts	Sanctioned	Working	Vacancies
Regular	15	7	9
PTL	0	0	0
Contract	0	2	0
Guest	0	11	0
Total	15	20	9

4. Qualifications of teaching staff

Teaching Staff	PG	M. Phil	Ph.D	NET/SET
Regular	7	1	2	7
PTL	0	0	0	0
Contract	2	0	0	2
Guest	11	0	2	11
Total	20	1	4	20

5. Details of non- teaching faculty

No of posts	Sanctioned	Working	Vacancies
-------------	------------	---------	-----------

08	08	04	04
Total	08	04	04

6. Student strength particulars

a) During the last two years

Year	2023-24			2024-25		
No. of students	I	II	III	I	II	III
		219	135	185	243	203

7. No of students appeared in the final year exams during the last two years

Year	2023-24			2024-25		
Programme wise	A	P	%	A	P	%
	B.A	49	35	71%	NA	NA
B.Com.	40	32	80%	NA	NA	NA
B.Sc.	96	72	75%	NA	NA	NA

8. Teacher – student ratio (Current Year): 1:31

9. Infrastructure details (Physical and Academic facilities of Criterion-IV)

- i. Total no of class rooms: 20
- ii. Total no of laboratories: 07
- iii. Total no of digital classrooms: 05
- iv. Total no of virtual classrooms: 03
- v. Total no of ICT enabled classrooms: 05
- vi. Total no of studios: 0
- vii. Total no of Computers: 64
Student & Computers Ratio: 9:1
- viii. Total no of printers: 08
- ix. Total no of scanners: 02
- x. Total no of Xerox facility (at Depts & Office): 02
- xi. Total no of Wi-Fi routers: 10
- xii. Internet Bandwidth: 150 Mbps

- xiii. Seminar halls: 01
- xiv. Auditorium: 01
- xv. Details of sports facilities
- xvi. Gymnasium (No of stations): 02
- xvii. Rooms for administration: 04
- xviii. Water – RO facility: 02
- xix. Toilets for staff (Men/Women/Differently abled):
Men: 02
Women: 01
- xx. Toilets for students (Men/Women/Differently abled)
Men: 01
Women: 02
- xxi. Divyanggan friendly facilities (Ramps/Lifts/Softwares)
- xxii. No of fire extinguishers in the labs and corridors: 05
- xxiii. Solar energy details: Yes
LEDs: No
Green Audit Status
- xxiv. Examination Cell: Yes
- xxv. Library
 - No. of Books & Journals: 13,056
 - Status of Automation: Partial
 - E-journals: 1000
 - Nlist subscription: Yes
 - Internet: Yes
 - Foot Fall: 110
 - E-footfall: 10
 - Xerox Facility (at Library): Yes
- xxvi. Women's waiting hall: No
- xxvii. Grievance Reddressal Cell: Yes
- xxviii. Health Centre: No
- xxix. ELL: Yes
- xxx. JKC Lab: Yes
- xxxi. Computer Labs: Yes
- xxxii. Canteen Facility: Yes

10. Research:

❖ No of collaborations / Functional MoUs

Year	2023-24	2024-25
Number of collaborations / MoUs	NIL	NIL
No. of Follow up Activities	NIL	NIL

❖ No of publications in UGC – CARE listed journals

Year	2023-24	2024-25
Number of Publications	01	NIL

❖ No of start-ups

Year	2023-24	2024-25
Number of start-ups	NIL	NIL

❖ No of patents

Year	2023-24	2024-25
Number of patents	NIL	NIL

❖ No of Research Guides

Year	2023-24	2024-25
Number of Research Guides	NIL	NIL

❖ No of Research Scholars

Year	2023-24	2024-25
Number of Research Scholars	NIL	NIL

❖ No of Major/ Minor Research Projects

Year	2023-24	2024-25
Number of Major RPs	NIL	NIL
Number of Minor RPs	NIL	NIL

❖ Incubation Centre with Research Facility: Yes/No

❖ Consultancy offered:

Area	Organization (MoU)	Revenue Generated
------	--------------------	-------------------

NA	NA	NA
----	----	----

11. Policies prepared and implemented (Give Details)

12. No. of Committees appointed (Provide links of meeting minutes & reports)

13. Extension activities (Current year)

a) No. of Extension activities in the neighborhood for social and holistic development

b) No of Extension activities conducted through NSS/NCC/ RED CROSS/YRC: 16

c) No of Extension activities in collaboration with government agencies: 7

d) No of Extension activities in collaboration with Non-Governmental Organizations: 5

14. Feedback, Student Satisfaction Survey mechanism adopted:
(Provide Link)

15. Alumni Association – involvement and activities

No. of meetings conducted: 0

16. Awards and achievements-current year (to be verified -)

❖ Students: NIL

❖ Staff: 01

17. Total no of scholarships and free ships (Current Year): 200

Total Amount in Rs: -1200000

18. Total no of capacity building and skill development activities conducted by the college (Current Year): 05

Teaching	03
Non –Teaching	02

19. Trainings conducted by JKC for competitive exams during the last two years

Training:

Year	2023-24	2024-25
Number of students registered	NIL	NIL

Number of students trained	NIL	NIL
a. from your GDC	NIL	NIL
b. from other colleges	NIL	NIL

Placements:

Year	2023-24	2024-25
No. of companies visited the campus	12	12
Number of students Placed	21	15
a. from your GDC	21	15
b. from other colleges	NIL	NIL

CSP:

Year	2023-24	2024-25
Number of students Participated in CSP		
a) B. A	39	NIL
b) B. Com	55	NIL
c) B. Sc	120	NIL

Internship:

Year	2023-24	2024-25
Number of students completed Internship		
d) B. A	46	33
e) B. Com	42	28
f) B.Sc.	97	94

Type of Internships:

Year	2023-24	2024-25
Total No of Physical Internships	185	155

Total No of Online Internships	NIL	NIL
Total No of paid Internships	NIL	NIL

20. Student Support and Progression

A. Students Progression to Higher Education (Programme wise)

Year	2023-24	2024-25
Number of students		
a) B. A	07	NIL
b) B. Com	02	NIL
c) B.Sc.	11	NIL

B. Employment (Programme wise)

Year	2023-24	2024-25
Number of students		
a) B. A	04	NIL
b) B. Com	05	NIL
c) B.Sc	03	NIL

C. Entrepreneurship (Programme wise)

Year	2023-24	2024-25
Number of students		
a) B. A	NIL	NIL
b) B. Com	NIL	NIL
c) B.Sc	NIL	NIL

21. Grants/funds received from (in Lakhs/Rs.)

A. Government

B. Non-governmental bodies

C. Individuals/ Philanthropists

D. CSR: 1.50 Lakhs

E. Budget allocated for Infrastructure: 1,10,000

F. Expenditure for Books & Journals:

Budget Sanctioned Rs. 93,800; Utilized Rs. _____

22. Governance and Leadership

- ❖ Institutional Development Plan (Next two years): Yes
- ❖ Institutional distinctiveness in specified area:
ICT for Teaching-Learning

23. Contribution of IQAC

- ❖ Incremental changes during the last two years

24. Best Practices of Institution

1. Grievance Redressal
2. Extension Activities

25. Evaluative Reports of the Departments (Provide Links): Yes

26. For Autonomous Colleges

A. Academic Council : NA

- Last Academic Council meeting date
- Major decisions for enriching curriculum/Academics

B. Controller of Examinations : NA

- Examination reforms proposed and implemented
- CIA
- Mechanism for addressing grievances
- Mechanism for transparency in setting up of Question papers
- Mechanism for appointing examiners
- Mechanism adopted to ensure the security of information
- CoE expenditure report with details

C. Board of Studies : NA

- Mechanisms for updating curriculum
- Justification Reports for Curricular revamp

D. Governing Body : NA

- Last G.B meeting date
- Major resolutions for administration

27. College Handbook (to be uploaded on the college website): Yes

28. College Magazine (to be uploaded on the college website): Yes

29. Monthly News Letters (to be uploaded on the college website): Yes

30. Departmental meeting Minutes Registers (to be verified): Yes

31. Reports of various committees (to be verified): Yes

32. CPDC/Finance Committee Meeting Minutes Registers (to be verified): Yes

33. Implementation status of Biometric Attendance and TLP Reports (to be verified): Yes